# Sage ERP Accpac

## Project and Job Costing



## Count on Sage ERP Accpac Project and Job Costing

Sage ERP Accpac Project and Job Costing delivers efficient management of estimating, tracking, costing, and billing of projects—simplifying cost control and planning so you deliver on time and on budget, every time.

## Your Challenge

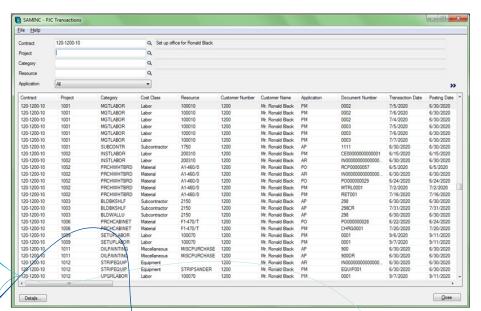
If you're like many project managers, you spend a great deal of time and effort trying to get a handle on elusive project costs. Effective project management requires a high level of communication between all entities involved, so you can know what materials and costs have been ordered or delivered and who has been billed. Not to mention tracking other resources, such as time spent on each project or job. Currently, you are trying to manage projects and jobs manually and are most likely juggling a variety of spreadsheets, spending too much time on manual reporting and communications, and often costs are spiraling out of control.

#### Your Solution

Sage ERP Accpac Project and Job Costing makes it easy for you to estimate projects, enter and report costs, and track billings, payments, and profits. With categories that are easily customized to meet virtually any specification needed, it's flexible enough to manage large or small projects for any business environment. Best yet, you won't need to retrain your staff as project information can be entered in transaction entry screens within Sage ERP Accpac modules. Featuring streamlined integration with key Sage ERP Accpac modules and extensive custom reporting capabilities, Project and Job Costing puts you in control of project costs with better tracking, enhanced efficiency, and greater accuracy.

## The Bottom Line

With Sage ERP Accpac Project and Job Costing, you get efficient and effective project and job costing without breaking your budget, straining your internal resources, or compromising on functionality. With the automated tracking, estimating, billing, and reporting—and the cost benefits of dramatically streamlined processes—you will have the insight you need to control costs and boost profits.





#### AUTOMATED PROJECT AND JOB COSTING

Get the efficiency of automated project and job costing without breaking your budget, straining internal resources, or compromising on functionality.

## FLEXIBLE ESTIMATES, BILLING, AND PROFIT RECOGNITION

Maintain profitability using comprehensive budgeting and profit analysis tools to determine if projects are on track, costs are in line, and resources are properly allocated throughout the project.

#### SEAMLESS CONNECTIVITY

Easily connect with other Sage ERP Accpac modules to eliminate the need for data reentry to lower the risk of errors and improve data accuracy.

### COMPREHENSIVE REPORTS AND INQUIRES

Easily accessible reports and drill-downs provide detailed, summary, and exception reports to exceed project and job costing requirements.

#### SECURE BUSINESS INTEGRITY

Protect your most valuable asset—your data. The tight security of Project and Job Costing ensures that your vital information is protected.

Sage ERP Accpac Project and Job Costing provides all the tools and features you need to make sure every job is profitable and efficient. Quickly view projects and categories using the optional tree view.



"We use Sage ERP Accpac in our corporate office and each of our properties runs Sage ERP Accpac as well."

David Beeby
Director of Financial Systems
FRHI.

## Sage ERP Accpac | Project and Job Costing

### Small Investment. Big Return. Peace of Mind.

Discover the Sage ERP Accpac technology difference! Get one unified solution on which to build your business—enabling more efficient processing, more productive people, and the ability to gain real insight into your business. Sage ERP Accpac ensures your business is built on a solid foundation, providing superior architecture that gives you the power you need today with the flexibility to adapt tomorrow. Reap the rewards of a global reach solution with the breadth of functionality to support multientity and multinational organizations, with the local touch needed for your business. Your newfound freedom of choice is supported by a collaborative ecosystem ensuring success for the life of your business. And of course, with over 30 years of supporting businesses just like yours, Sage technology is proven, reliable, and experienced.

## **Features**

AUTOMATED PROJECT AND JOB COSTING

Get in-depth project data that can be easily tailored to your business needs. Quickly define a hierarchy of project levels and transaction types to track and report costs and profits for any size project. Manage contracts or jobs to three levels—contract (job), project (phase), and category. You can specify the cost account to be used in cost transactions for each category and use as many as five segments in your contract numbers to represent types of contracts and divisions. Enter burden and overhead associated with your projects manually or you can define formulas for automatic calculation of these costs. Specify whether to generate item or summary invoices for fixed price projects that use a billings and costs or accrual-basis accounting method. Mix and match the project types and accounting methods for very complex or simple projects. You can even define your own fields to store additional project-related data. These flexible capabilities enable you to assess projects at each phase in order to keep costs and resources on track.

FLEXIBLE ESTIMATES, BILLING, AND PROFIT RECOGNITION Tighten control over your project cycle—from calculating an accurate bid to delivering products on schedule. Historical and project data is readily available for estimating expenses and resources accurately. Set up complex estimates by specifying the quantity, unit cost, and billing rate for each staff member, material, subcontractor, equipment, miscellaneous item, and overhead expense allocated to the project. Comprehensive billing and revenue recognition processes with multiple accounting methods for your specific project accounting requirements—update revenue and cost estimates at any time with a full audit of the changes. Assign cost categories and automatically calculate cost and revenue estimates per cost category, or simply define the cost and revenue estimates for each project category. Enable employees to manage their time and billing records from any location (on-site or at the office) by entering timecards, using an Internet browser—you can even have timecard information integrate to Payroll. You can also easily recognize and take profit revenue at any time in the accounting cycle, based on GAAP requirements and your business requirements.

SEAMLESS CONNECTIVITY

As a fully integrated solution you can expand your project management even further with streamlined integration to Sage ERP Accpac Inventory Control, Accounts Receivable, Accounts Payable, Purchase Order, and Payroll modules. These applications work seamlessly and synergistically to contribute valuable insights to project costing analysis. Costs and system-calculated burden, overhead, and profits are posted directly to the general ledger. Save time by defining details to be used when creating billing invoices in Accounts Receivable. You can also purchase or bill for products in any currency and have the cost flow into Project Costing in your home currency. From the details to the big picture, you'll be equipped to capitalize on the insights behind the numbers and keep your company on track for success.

COMPREHENSIVE REPORTS AND INOUIRIES

With Project Costing, you can generate customizable reports based on the most up-to-date business intelligence. Identify problems before they occur by reviewing critical details of each project's activities at any point in the project cycle. Reports by project and phase can compare and contrast budgeted versus actual resources spent on different projects, enabling you to determine which are profitable and which are not. Additionally, you can pinpoint the most costly phases of your project so improvements can be made to maintain profitability. With the easy-to-access inquiry screens you can review the current state of each of the projects, including viewing project status, profitability, and estimate-to-actual comparisons. You can also navigate through the projects and categories within the contract using the optional tree view and drill down to the originating transactions.

SECURE BUSINESS INTEGRITY

Safe, secure, and controlled—protect the sensitive information in your business. Sage ERP Accpac assures comprehensive security at variable levels, protecting your highly sensitive project data from unauthorized access or manipulation.

### Why Choose Sage?

Sage ERP Accpac is backed by Sage North America—part of The Sage Group plc, a leading global supplier of business management software and services. Sage North America employs 3,900 people and supports more than 3 million small and midsized business customers. The Sage Group plc, formed in 1981, was floated on the London Stock Exchange in 1989 and now employs 13,600 people and supports more than 6 million customers worldwide. For more information, please visit the website at www.SageNorthAmerica.com.

