

# Sage ERP Accpac

## Accounts Receivable



### Effectively Manage Your Cash Flow

#### Count on Sage ERP Accpac Accounts Receivable

Sage ERP Accpac Accounts Receivable allows you to automate your customer billing and collection process, from invoice entry to the recording of payments and even to issuing customer refunds.

#### Your Challenge

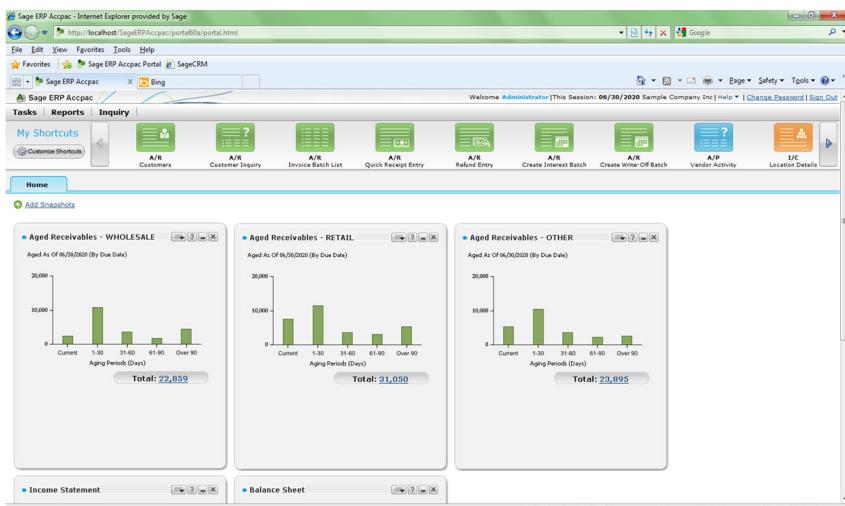
You are currently using an un-integrated or a small business solution, that cannot handle the transaction volume that you now have to manage or track details on your customers. On top of that, your current system does not offer functionality to support the way you do business. There's more to successful accounts receivable management than merely tracking customer invoices and cash receipt processing. The average finance department spends \$3.55 to process a single invoice, while world-class departments need just 35 cents. Where does your company fall? And how much money could you save if you improved your process? You need a flexible accounting solution that fully automates your process while allowing your staff to work the way they want and keeping them productive.

#### Your Solution

Sage ERP Accpac Accounts Receivable provides a feature-rich solution, including tools to help you automate tax calculations, discounts, commissions, and due dates, and it distributes amounts to the appropriate General Ledger accounts for comprehensive cash flow, income statement, and balance sheets. Powerful enough to manage the most complex processes while maximizing productivity and cash flow, Accounts Receivable gives you the tools you need to collect money as quickly as possible from your customers and improve your Days Sales Outstanding (DSO) ratios. With a fully integrated solution you get a better sense of short-term profits as well as long-term solvency.

#### The Bottom Line

With Sage ERP Accpac Accounts Receivable, you can take control of your billing cycle while better serving your customers—and realizing the cost benefits of dramatically streamlined processes.



#### BENEFITS

##### COMPREHENSIVE ACCOUNT MANAGEMENT

Manage your customer accounts with versatile management tools that put key information at your fingertips.

##### ACCURATE PROCESSING

Take control of your processing and improve customer satisfaction using sophisticated processing capabilities, flexible pricing controls, and inviolable audit tracking.

##### SEAMLESS CONNECTIVITY

Seamlessly connect with other Sage ERP Accpac modules. And SageCRM is included at no additional charge—providing additional collections functionality and better insight into your customers.

##### MULTICURRENCY CAPABILITIES

Eliminate costly mistakes while transacting business in unlimited currencies with the ability to view and enter orders in your customers' currency.

##### COMPREHENSIVE ANALYSIS

Transform your data to gain the insight you need to more effectively manage your business with flexible, customizable reporting and inquiries.

Empower your staff with vital information when they need it! Accounts Receivable puts critical information at your fingertips, improving customer satisfaction and simplifying billing and collections.

"We are expanding rapidly in terms of our size and the services we offer, so the powerful financial and business intelligence we get from Sage ERP Accpac is of real value to us in forecasting and making fully informed decisions in both the short and long term."

Joan Saywood,  
Head of Finance  
The Scotch Malt Whisky Society

## Features

COMPREHENSIVE ACCOUNT MANAGEMENT	Detailed tracking of customer information is vital to keeping your customers loyal. Using Accounts Receivable and the built-in SageCRM functionality, you can track every aspect of your customer. With the comprehensive information available to your accounting, finance, and mobile sales staff, answering customer inquiries is a snap. Add on the National Accounts Management functionality and you can use Accounts Receivable to process a single payment from a customer's head office and apply it to multiple subsidiary accounts. National accounts also lets you limit the amount of credit you extend to a company in one step.
ACCURATE PROCESSING	The number-one way to lower costs and speed up collections is to speed up paperwork wherever possible. With Accounts Receivable you can significantly speed up invoice processing and receipts. Set up extensive credit options that offer your customers the incentives they need to pay sooner, or let them pay by credit card and easily track preauthorized payments. You can also import transactions from other applications and seamlessly connect with EDI, Powered by TrueCommerce. Or quickly create summary or detailed invoices using the item price list and calculate taxes on a summary or line-by-line basis. Assign invoice or memo numbers automatically or manually and instantly verify unapplied payments, credit limits, and past-due amounts. You can also create adjustment batches automatically to write off small account or transaction balances and choose whether to charge interest on overdue balances or individual invoices. Schedule any number of recurring charge invoices for fast invoicing of monthly charges, and update recurring charges automatically by amount or percentage.
SEAMLESS CONNECTIVITY	Accounts Receivable eliminates redundant entry efforts by automatically updating General Ledger journal entry batches, and you can specify which transaction details flow to the General Ledger, Bank Services with check receipts, and SageCRM with all customer and invoice information. Easily bill Project and Job Costing Fixed Price projects using a summary or item invoice. And best yet, Sage ERP Accpac includes a SageCRM user at no additional cost. SageCRM ensures your sales, marketing, and customer services resources are being used to maximum effect—even when they are on the road, as mobile functionality is built in. With this fully integrated solution you have access to a powerful collections process so you can improve your Days Sales Outstanding ratio.
MULTICURRENCY CAPABILITIES	Take control of the global marketplace with robust multicurrency capabilities, including instant conversion of foreign currencies to home currency and vice versa and calculation of gains and losses accrued through currency exchange. Providing invoices and statements in your customers' currency makes it easy and convenient for them to do business with you. Using Accounts Receivable with the Multi-Currency Manager module empowers you to transcend many of the operational challenges of global enterprise.
COMPREHENSIVE ANALYSIS	You can easily monitor, review, and reprint customer invoice and credit note transactions, orders, invoices, and credit notes by primary salesperson. Extensive reporting and inquiry capabilities provide the insights you need to provide the best possible price to your customers and ensure the best possible delivery date. Easy accessible information equips your sales team with the big-picture insights into which items they should cross-sell or up-sell to their customers. The Inquiry tool also provides the ability to create quick and easy ad-hoc queries on accounts receivable data.  Standard Report Examples: Aged Trial Balance • Customer Transactions • Deposit Slips • Item Sales History • and more.

## Why Choose Sage?

Sage ERP Accpac is backed by Sage North America—part of The Sage Group plc, a leading global supplier of business management software and services. Sage North America employs 3,900 people and supports more than 3 million small and midsized business customers. The Sage Group plc, formed in 1981, was floated on the London Stock Exchange in 1989 and now employs 13,600 people and supports more than 6 million customers worldwide. For more information, please visit the website at [www.SageNorthAmerica.com](http://www.SageNorthAmerica.com).